

# Job specification

## **Apprenticeships**

## Start a promising career with a wide range of options to develop your skills

Start a promising career with a wide range of options to develop your skills. An apprenticeship with GTP Schäfer offers all the advantages of working for a successful family-run medium-sized company: Decisions can be made quickly, our organisational structure is flat, and the working atmosphere is dynamic and team-orientated. We are an international player with a wide range of exciting opportunities – half of all we produce is exported.

Apprentices spend their first two years gathering experience in each key area of our business, and are expected to make an active contribution wherever they are deployed. They are then invited to specialise in a particular area which suits their abilities. A flexible training plan guides the whole process.

If you deliver good work and good marks you may be allowed to complete your training more quickly. We generally expect to offer all apprentices full-time employment when the apprenticeship is finished. Anyone wishing to improve their qualifications further has the opportunity to do so at GTP Schäfer. We support employees who wish to acquire further qualifications, including studying parallel to work.

### Your qualifications:

- School qualifications equivalent to good GCSEs (UK), a good "Mittlere Reife" or "Höhere Handelsschule" (Germany), or other qualifications that can be reached at the age of 16 or later.
- High level of motivation
- Team spirit
- Preparedness to work hard and deliver results
- Punctuality and reliability



- Very good German
- Good English

If you fulfil all these requirements, then we would be very happy to hear from you.

## Tips for a successful application:

It is important to prepare your application carefully. We expect a complete, well-presented application without any mistakes. Your application should include:

- A covering letter
- CV
- Personal references & certificates
- Any work experience references

## If you are invited for an interview, then you should:

- make sure you arrive in plenty of time.
- try to be open and relaxed.
- know your strengths and weaknesses.
- be ready to answer questions about your CV, your hobbies and what you expect from an apprenticeship career at GTP Schäfer.

### Good luck!

We look forward to receiving your application.

Please send your application by e-mail to:

## **GTP Schäfer GmbH**

Bernd Köhler bewerbung@gtp-schaefer.de http://www.gtp-schaefer.de

By submitting my application, I agree to my data being processed and stored for the purposes of the selection procedure within the framework of GTP Schäfer's data protection regulations (available at <a href="https://www.gtp-schaefer.de">www.gtp-schaefer.de</a>). My agreement can be revoked at any time.